

Privacy Policy

on the processing of personal data of students at the Hungarian University of Agriculture and Life Sciences in connection with their student status

1. Data controller

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Position of representative:	rector
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Tax ID number:	19294784-4-44
Data Protection Officer:	Dr. Melitta Fuchs
Data Protection Officer's Email:	dpo@uni-mate.hu

2. Legal background

The Hungarian University of Agriculture and Life Sciences (*hereinafter referred to as the University*) processes personal data of students in connection with their student status in accordance with the following legislation:

- [REGULATION 2016/679 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL OF 27 APRIL 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95//46/EC \(hereinafter: GDPR\)](#)
- [Act CCIV of 2011 on National Higher Education \(hereinafter: Nftv.\)](#)

3. The purpose of data processing

The proper operation of the University; the enforcement of applicants' and students' rights and the fulfilment of their obligations; the organization of education and research; the maintenance of records as required by legislation; the determination, assessment, and verification of eligibility for benefits provided for by legislation and the University's organizational and operational regulations; and career guidance for students in public education and vocational training, as well as career tracking for graduates.

4. The scope of personal data processed

Pursuant to Section 18(2) of the Nftv. the data specified in Point 1 of Subsection I/B of Section I of Annex 3 to the Act currently in force.

5. Legal Basis for Data Processing

Compliance with a legal obligation to which the University is subject [GDPR Art. 6 (1) (c)].

6. Duration of Data Processing

Pursuant to Section 18 (2) of the Nftv., and in accordance with the provisions set forth in Point 3 of Subsection I/B of Section I of Annex 3 to the law in force at any given time, the period is 80 years from the date of notification of the termination of student status.

7. Data Security Measures

7.1. Date storage

The University stores your personal data in its academic information system (NEPTUN SYS and related modules and systems) on its own server located at its central office. Considering the current state of technology, the University implements technical, administrative, and organizational measures to ensure the security of data processing, providing a level of protection appropriate to the risks associated with data processing. Both its IT systems and network are protected against computer-aided fraud, espionage, sabotage, vandalism, fire, and flooding, as well as against computer viruses, cyber intrusions, and other attacks. Security is ensured through server-level and application-level protection procedures. It also takes appropriate measures to protect your personal data against, among other things, unauthorized access, as well as unauthorized alteration, transmission, disclosure, deletion, destruction, accidental destruction, damage, as well as against becoming inaccessible due to changes in the technology used.

The University uses the services of the following data processor during data processing:

- Campus Codeworks Zrt. for the operation of the systems. As part of data processing, the data processor prepares the updates and software version upgrades necessary for the operation of the system and resolves any system errors that arise. The data processor's registered office is located at 1117 Budapest, Hauszmann Alajos street 3/B, its tax ID number is 11684057-2-43, and its company registration number is 01-10-140314.

7.2. Access to data

Access to your personal data is primarily limited to the Education Directorate and its departments (Registrar's Office, Neptun, and Educational Organization Department); if necessary, and to the extent justified by the performance of a specific task, the relevant staff members of other organizational units of the University may also access your personal data, to the extent necessary for the performance of their duties and for specific purposes only.

7.3. Data transfer

Pursuant to Section 18(2) of the Nftv., as set forth in point 4 of subparagraph I/B of paragraph I of Annex 3 to the Act currently in force.

8. Data subject rights related to data processing

You can exercise your data subject rights related to data processing through the contact details indicated in Point 1. You may also submit your requests directly to the Education Directorate at oktatasi.igazgato@uni-mate.hu.

8.1. Right to information an access

You shall have the right to obtain information whether your personal data is being processed, and if yes, which personal data, for what data processing purposes, on what legal grounds, from what sources and for how long. You may request access to the processed personal data, e.g. in the form of a copy. We will comply with your request within one month of submitting the request. [GDPR Art. 15].

8.2. Right to rectification

You shall have the right to request the rectification, modification, correction and the completion of your personal data. We will seek to comply with your request without undue delay. [GDPR Art. 16].

8.3. Right to erasure and right 'to be forgotten'

Since the University processes your data in connection with your student status to comply with a legal obligation, we cannot grant your request for erasure until the mandatory retention period has expired. Once the data retention period has expired, we will automatically delete your data from our systems [GDPR Art. 17].

8.4. Right to restriction of processing

You shall have the right to request the restriction of data processing [GDPR Art. 18]

- if you believe the data are inaccurate or not up-to-date. In such cases, we will suspend data processing until the accuracy of the data is verified.
- if data processing is unlawful and you oppose the erasure of the personal data. In such cases, we will block your data.
- if we no longer need the data, but you require them for the establishment, exercise or defence of legal claims.

9. Remedies relating to data processing

The University's Data Protection Officer is entitled to act in the event of problems or comments relating to data processing. Please report the problem to the Data Protection Officer in the first instance, using the contact details provided in section 1. We will investigate the problem as quickly as possible and try to find a solution to it, and we will try to ensure that it does not happen again in the future.

If the problem cannot be resolved or you are dissatisfied with the solutions we propose and if you consider that the processing of personal data relating to you infringes the regulation, you may choose to take the matter to the court in your residence or to the Hungarian National Authority for Data

Protection and Freedom of Information (*hereinafter: The Authority.*)

Contact details of the Authority:

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