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**HUNGARIAN UNIVERSITY OF AGRICULTURE AND LIFE
SCIENCES
ORGANISATIONAL AND OPERATIONAL REGULATIONS**

**VOLUME III:
STUDENTS REQUIREMENTS SYSTEM**

III.2. REGULATIONS OF STUDENT BENEFITS AND FEES

APPENDIX NO.5V: OTHER SCHOLARSHIPS

**INTERNATIONAL SCHOLARSHIP PROGRAM (MISP)
SCHOLARSHIP**

Effective from: 1 August 2025

PREAMBULUM

The Hungarian University of Agriculture and Life Sciences (hereinafter referred to as the University) has established the MATE International Scholarship Program (hereinafter referred to as the Scholarship) among the Other Scholarships established from its own revenues pursuant to Section 85/C(d) of Act CCIV of 2011 on National Higher Education and Section 45(1) of the Regulations on Student Benefits and Fees (hereinafter referred to as the SBF). Section 45 (1) of the Regulations on Student Benefits and Fees (hereinafter: SBF), has established a scholarship called the MATE International Scholarship Program (hereinafter: MISP Scholarship) from its own revenues for foreign citizens applying for foreign-language courses under the Stipendium Hungaricum (hereinafter: SH) or Scholarship for Christian Youth program (hereinafter: SCYP) programs, who meet the admission requirements but have not been awarded a scholarship, as well as former SH or SCYP scholarship holders who have exceeded the scholarship support period but are still within the training period according to the training and output requirements of the program, for the purpose of supporting their studies. With these Regulations, the MISP Scholarship is extended to applicants under the Danube Agrifood Master (hereinafter: DAFM) program.

The Senate of the University has determined the conditions and procedural rules for awarding scholarships in accordance with the provisions of the MATE Admission Regulations applicable to foreign nationals applying for foreign language programs, and in accordance with the SH and SCYP Operating Regulations, and the SH and SCYP Implementation Guidelines, and with the agreement of the University Student Council, as follows.

1. General provisions

1.1. Scope of the regulations

1. §

- (1) The personal scope of the Regulations extends to foreign citizens applying for admission to Hungarian or foreign-language, full-time bachelor's or master's degree programs supported by MISP Scholarships, foreign students who have been awarded a MISP Scholarship, and the university organisational units and staff involved in the organisation and implementation of the MISP scholarship program.

1.2. The objective of the MISP scholarship program

2. §

- (1) The objective of the MISP scholarship program, in line with the aims of the SH scholarship program and other scholarship programs, is to promote the internationalization of Hungarian higher education, increase the cultural diversity of our higher education system, build international relations among the Hungarian scientific elite, and at the same time promote the competitiveness of Hungarian higher education on the international stage.
- (2) The objective of the MISP Scholarship is to increase the number of students participating in foreign language courses and self-financed students of foreign nationality, and to support the participation of students from third and developing countries disadvantaged regions to participate in higher education and improve their chances of advancement.

2. Rules of the application procedure

2.1. Eligible applicants

3. §

- (1) The MISP Scholarship is available to applicants who are starting their studies in the first year of a full-time (daytime) bachelor's or master's program. Foreign students who applied for an SH, SCYP, or DAFM scholarship in the semester of admission are eligible for the MISP Scholarship if they
 - a) the sending country/partner organisation has not nominated anyone (round 1), or
 - b) nominated but did not receive the SH or SCYP scholarship (round 2),
 - c) applied for but was not accepted into the DAFM training program, and
 - d) accepting the information sent by the International Directorate Center for International Education Affairs (hereinafter referred to as ID-CIEA) regarding the MISP Scholarship opportunity, applies for the MISP Scholarship, and is admitted to the University under the MISP Scholarship program.
- (2) The MISP Scholarship may also be awarded on a semester basis to a maximum of three former SH or SCYP scholarship students whose scholarship period has expired but who have not yet completed their studies and have not exceeded the duration of the program. In this case, the scholarship is awarded for one semester and cannot be extended. Former SH or SCYP scholarship students who have lost their scholarship status due to failure to fulfill their academic or other obligations specified in the SH/SCYP Implementation Guidelines are not eligible for the MISP Scholarship.

2.2. Announcement, submission, and evaluation of applications

4. §

- (1) The call for applications for the MISP Scholarship must be published on the University's website, and the detailed conditions for the application are included in the call for applications.
- (2) Applications must be submitted via the electronic scholarship application platform operated by ID-CIEA by the deadline specified in the call for applications, quoting the SH/SCYP/DAFM DreamApply ID. The University staff members involved in the scholarship admission process will only process and evaluate application documents submitted through the DreamApply system (hereinafter: DA system). MISP applicants who have been nominated but have not been awarded an SH/SCYP scholarship may only apply for the program specified in their SH/SCYP application, but the University reserves the right to offer the applicant a program or programs related to the field of study if certain programs do not start. DAFM applicants may only be offered agricultural master's programs and the environmental engineering master's program.
- (3) Applicants do not need to re-submit materials already uploaded to the DA system. There is no separate application fee for MISP applications.
- (4) In the case of applicants in the first round, after reviewing the application materials and documents recorded in the DA system and conducting the oral admission interview, the Admission Examination Committee will make a recommendation to accept or reject the application. The list of applicants who applied in the first round and were recommended for admission, as well as the list of applicants who applied in the second round and were

recommended for admission under the MISP Scholarship program based on the results of the previous evaluation, shall be forwarded by ID-CIAE to the Vice-Rector for Education and International Affairs and the Chief Financial Officer for final approval. and, following approval, sends it to the Education Directorate for the preparation of the preliminary and final admission notices, as well as for the notification of applicants admitted to the MISP scholarship program and their registration in the NEPTUN Study System (hereinafter: NEPTUN system).

- (5) In the case of applicants referred to in Section 3 (2), the application deadline shall be determined by ID-CIEA, and the call for applications shall be published on the University's website at least 14 days before the application deadline. These scholarship applications shall be evaluated by an ad hoc committee consisting of the Vice-Rector for Education and International Affairs, the Director of Education, and the Director of International Affairs. The following criteria shall be taken into account in the evaluation:
- a) language of instruction (preference given to international students studying in English who are not native Hungarian speakers),
 - b) academic progress (trends, ratio of credits taken/completed),
 - c) community activity,
 - d) other unique, special circumstances.

2.3. The admission process

5. §

- (1) Following unsuccessful SH/SCYP nomination or DAFM selection, ID-CIEA will inform the applicant about the MISP Scholarship opportunity in an information letter.
- (2) Applicants may submit their applications within one week of the information letter being sent out by completing the electronic MISP Application Form developed and operated by the University, in which they may select one of the courses for which they originally applied for a scholarship.
- (3) In accordance with paragraph (2), applicants who have submitted their applications shall be examined by the Admission Examination Committees in accordance with Section 10 of the Admission Regulations, which shall take into account the documents uploaded by the applicant to the DA system when making their decision.
- (4) Applicants will be notified of the outcome of the admission process by means of a Preliminary Letter of Acceptance (PLoA), followed by a Letter of Acceptance (LoA) after payment of the tuition fees for the first two semesters.
- (5) The tasks of the university organizational units participating in the admission procedure, as well as the timing and deadlines for each subtask during the procedure, are determined by the Educational Director for each academic year.
- (6) Applicants shall pay the tuition fee for two semesters as determined by the University via the NEPTUN system and shall inform the study advisor of the payment by e-mail. The deadline for payment of the tuition fee shall be determined by the Director of Education. Applicants may reclaim the tuition fees paid in accordance with Section 21(2a) of the SBF if their visa application is rejected and they can provide credible evidence of this.

3. Legal status, rights, and obligations of MISP scholarship students

3.1. Legal status of MISP scholarship students

6. §

- (1) Students who have been accepted under the MISP Scholarship Program and have established student status are self-financing, and their financial status in NEPTUN system is: MATE International Scholarship Program. Self-financed foreign students must sign an English-language training contract with the University, which is an annex to the registration form in accordance with Section 38 (4) b) of Government Decree 87/2015. (IV. 9.) on the implementation of certain provisions of Act CCIV of 2011 on national higher education, which is an annex to the registration form and specifies the amount of self-funded tuition, which cannot be modified during the student's legal relationship.
- (2) MISP Scholarship requirements:
 - a) establishment of active student status following successful admission to the designated cost-based training program and conclusion of the training contract, and
 - b) signing the MISP scholarship contract.

3.2. Rights and obligations of MISP scholarship students

7. §

- (1) MISP scholarship students may be exempted from paying tuition fees in the cases specified in Section 9 (2) of these regulations.
- (2) MISP scholarship students are responsible for arranging their own accommodation. If they are accommodated in the University's dormitory, they are required to pay the dormitory accommodation fee set by the University, which is posted monthly in the NEPTUN system. Receiving a MISP Scholarship does not entitle the student to a dormitory fee discount, housing allowance, or travel allowance.
- (3) MISP scholarship students are responsible for obtaining their own health insurance, the existence and maintenance of which they are required to prove at the request of ID-CIEA. If the student does not obtain health insurance, they will be responsible for any medical expenses and damages.
- (4) Students who have been accepted as MISP scholarship recipients but who do not travel to Hungary by the end of September at the latest due to delays in visa applications will lose their scholarship eligibility. i.e. scholarship status cannot be carried over to the following academic year if the student does not commence their studies.
- (5) Students admitted as MISP scholarship recipients are also entitled to subject recognition, meaning that students can take advantage of the opportunity to request credit for knowledge acquired during their previous studies. Credits recognized in this way can reduce the length of study for MISP scholarship recipients.
- (6) MISP scholarship students are not required to maintain a minimum GPA, but they must complete all credits required by the model curriculum in the prescribed semester. Only MISP scholarship status is guaranteed if students progress according to the sample curriculum. The completion of the semester credit requirement is checked on the basis of the average of two active semesters, so students can make up for any courses they may have missed in the previous semester in the following semester, provided that the course is also offered in the following semester or they have obtained a signature at the end of the

semester for the course, thus allowing them to take the exam course. If the student has not completed the number of credits required for the two semesters according to the model curriculum in the last two active semesters, their eligibility for the MISP scholarship will be terminated and they will be required to finance their studies themselves as a self-paying student from the following semester.

- (7) If the student is unable to fulfill their obligations specified in these Regulations and in the MISP scholarship agreement due to a force majeure event (war, pandemic, or other force majeure situation) and any unforeseeable restrictive measures resulting therefrom, they shall be obliged to notify the University of the force majeure event and its details (including proof of the impact of the force majeure event on their obligations) immediately by electronic means, by e-mail via the study advisor. Following the notification, the student and the University shall endeavor to agree on a reasonable and feasible solution that allows the student to fulfill their obligations in an acceptable manner and maintain their scholarship status. A situation that was already known at the time of signing the scholarship agreement does not constitute grounds for invoking force majeure.
- (8) MISP scholarship students cannot apply for a reduction in tuition fees and are not eligible for tuition fee reductions.

3.3. Enrollment, deferral, passivation

8. §

- (1) Applicants who have been awarded a MISP Scholarship must visit the campus study department in person on the day after their arrival, but no later than 20 September in the fall semester and 20 February in the spring semester, to meet with the study advisor and enroll in the program.
- (2) Upon enrollment, scholarship recipients are required to present the documents listed in the admission notification.
- (3) Students admitted as MISP scholarship recipients may not defer the start of their studies. In the semester of admission, they are required to enroll in the program and begin their studies with an active semester. Failure to do so will result in the loss of scholarship eligibility, and an MISP scholarship agreement cannot be concluded.
- (4) MISP scholarship students are also entitled to defer a semester or defer a semester retroactively due to extraordinary circumstances, in accordance with the general rules set out in the Study and Examination Regulations (hereinafter: SER).
- (5) In connection with passivation, all actions must be taken in accordance with the relevant Hungarian laws in force and the provisions of the SER.

4. Amount and availability of the MISP Scholarship

9. §

- (1) Students are not eligible for a fixed monetary allowance under the MISP Scholarship program.
- (2) MISP scholarship students are exempt from paying tuition fees from the semester following the semester in which they have earned the credits required by the sample curriculum for the first 3 semesters of a 6-semester bachelor's program, in the case of a 7- or 8-semester bachelor's program, they have completed the credits required for the first 4 semesters

according to the sample curriculum, in the case of a master's program, they have completed the credits required for the first 2 semesters according to the sample curriculum. The duration of the scholarship is equal to the number of active semesters according to the duration of the program. For students who exceed the duration of their studies, an extension of the MISP Scholarship may be granted upon separate request and with the permission of the Vice-Rector for Education and International Affairs, if justified. Otherwise, students who exceed the number of active semesters required by the training and output requirements are obliged to pay the full tuition fee.

- (3) The Educational Directorate is responsible for educational administration and administrative tasks related to credit registration, while the ID-CIEA is responsible for other administrative tasks.
- (4) The documents relating to the awarding of the MISP Scholarship shall be retained in accordance with the provisions of the Document Management Regulations.
- (5) The MISP Scholarship is funded from the University's own revenues.

5. Termination of MISP scholarship status

10. §

- (1) The MISP scholarship relationship shall terminate:
 - a) upon termination of student status [SER Section 23 (1) or (2)];
 - b) in the event of failure to meet the credit progress obligation [Section 7(6)].

6. Final provisions

11. §

- (1) These Regulations were adopted by the Senate of the Hungarian University of Agricultural and Life Sciences on 31 July, 2025, by Resolution No. 148/2025 (VII.31.).
- (2) These regulations shall enter into force on August 1, 2025. Their provisions shall apply to students admitted with a MISP Scholarship from the 2023/24 academic year onwards.
- (3) Students who have been awarded a MISP Scholarship for the 2023/24 and 2024/25 academic years must sign a MISP scholarship agreement within 90 days of the entry into force of these Regulations, taking into account the provisions of these Regulations.

Gödöllő, 31 July 2025

Dr. Csaba Gyuricza
Rector, President of the Senate